FINANCIAL ASSISTANCE PROGRAMS FOR NOVA SCOTIA MUNICIPALITIES

1991 - 1992

Nova Scotia
Department of
Municipal Affairs

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INTRODUCTION

This is the twenty-second edition of Financial Assistance Programs for Nova Scotia Municipalities. The Department of Municipal Affairs produces this booklet annually to provide information on the financial assistance available to the 66 municipalities in Nova Scotia.

We appreciate the cooperation and assistance of the various departments, boards, commissions and other government agencies who have provided information on their individual programs. The grant programs reported in this booklet are effective for the fiscal year ending March 31, 1992.

Any inquiries relating to the various types of assistance should be directed to the department concerned and specifically to the contact person indicated.

We would appreciate any suggestions or comments regarding the contents and usefulness of this publication.

Ann E. Janega
Deputy Minister

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FROM THE PROVINCE OF NOVA SCOTIA

DEPARTMENT OF AGRICULTURE AND MARKETING

WEED CONTROL

Under the provisions of the Weed Control Act, Chapter 336 of the Revised Statutes, 1967, each municipal unit is required to appoint a weed inspector. The inspector's function is to discover and arrange for the destruction of weeds or weed seeds designated noxious under the Act and Regulations.

The Department of Agriculture and Marketing pays one-half of the salary and expenses of municipal weed inspectors. There is also provision made for financial assistance in the control and maintenance of control of a number of noxious weeds as listed in Sections eight and nine of the Regulations to the Weed Control Act.

For More Information Contact:

Lise LeBlanc
Weed Specialist, Regulatory Services
Department of Agriculture and Marketing
P.O. Box 550
Truro, Nova Scotia B2N 5E3

Phone: 893-6549

DEPARTMENT OF THE ATTORNEY GENERAL

ADMINISTRATION OF JUSTICE

In Halifax, the Province makes a contribution to the Court House Commission at the rate of one-third of operating costs for facilities used by the whole Province, such as the Supreme Court, Appeal Division.

For More Information Contact:

Mr. C. D. Guest
Director of Finance
Department of the Attorney General
P. O. Box 7
Halifax, Nova Scotia
B3J 2L6

Phone: 424-4593

DEPARTMENT OF COMMUNITY SERVICES

FAMILY AND CHILDREN'S SERVICES

The cost of services to children in care and custody of a children's services agency or the Minister of Community Services is apportioned as follows:

The total cost of supervision of children in care and custody is born by the Province. These costs are determined each year by the Minister of Community Services.

Local municipal governments share 50 percent in the cost of maintenance of children in care and custody in foster homes with the Province bearing the remaining 50 percent. The current shareable daily rate for wards in foster homes is $16.20 for children under 10 years of age and $22.50 for children 10 years of age and older. Maintenance of children in care and custody who are children of unmarried mothers, is assumed in full by the Province as defined in the Children's Services Act.

To assist in defraying the cost of workers' salaries and travelling expenses for the provision of protection services, each municipal unit, through legislation, annually pays 52 cents per capita based on the last census to a society having jurisdiction within the municipal unit concerned. A like amount is paid to the Department of Community Services if the department is providing the service. The Province pays to children's services agencies the major funds required for protection services. Additional funds are obtained from voluntary contributions, financial campaigns and the United Way.

All services to mentally handicapped children, which include Foster Home Care for handicapped children, the Nova Scotia Youth Training Centre and four Children's Training Centres for severely handicapped children, are financed by the Province.

The cost of maintenance of children in child caring facilities is determined by the Department of Community Services.

The cost of Young Offender Services (12-15 years inclusive) and Family and Children's Services are primarily assumed by the Province, with cost-sharing from the Government of Canada. These services include the operation of the Family Court, the salaries and expenses of Judges and Court Services (which are not cost-shareable), probation services including placement in facilities on probation, alternative measures programs, and the operation of custody facilities. The Federal Department of Justice has capped cost-shareable services under the Young Offenders Act to 1988-89 expenditures so that 100 percent of new services and incremental costs must be borne by the Province.

DAY CARE SERVICES

Under the Day Care Act and Regulations the Department is responsible for:

a) the licensing and inspection of all day care and preschool facilities in Nova Scotia;

b) the administration of a day care subsidy program to low income families, most of whom are single parents (parents in receipt of Family Benefits or Municipal Social Assistance are eligible for subsidy);

c) the provision of financial and program consultations to licensed day care facilities.

The Province allocates subsidized day care spaces to registered non-profit day care facilities operated by community Boards of Directors. On an annual basis, a per diem rate is established by the Department, up to which the Province will share the cost of care for parents who are eligible for subsidy (as of January 1, 1991, maximum fee is $16.00 with a nominal charge of $1.50 for parents who are fully eligible).

The Province also provides an equipment grant to the Registered Centres on behalf of children attending who receive the subsidy, and a salary enhancement grant to incorporated non-profit day care centres.

For More Information Contact:

Mr. William Greatorex
Administrator
Family and Children's Services
Department of Community Services
P.O. Box 696
Halifax, Nova Scotia
B3J 2T7

COORDINATED HOME CARE PROGRAM

The Coordinated Home Care Program for Nova Scotians is implemented throughout Nova Scotia. The administration of this program is the responsibility of the Departments of Community Services, Health, Housing and Municipal Affairs. The Home Care Coordinating Agency is chaired by the Minister of Community Services with a Home Care staff reporting to his Deputy Minister. These Home Care staff include:

(a) Provincial Home Care Coordinator
(b) Assistant Provincial Home Care Coordinator
(c) Director of Homemaker Services
(d) Seven Regional Home Care Coordinators
(e) Two Assistant Regional Home Care Coordinators
(f) Program Administration Officer
(g) Administrative Support Staff

The Home Care Program addresses the coordinated delivery of a range of Health, Housing and Social Services to meet the needs of persons who require assistance or support in order to remain at home, or whose functioning without Coordinated Home Care is likely to deteriorate, making it impossible for the person to stay in their own home and community.

The following characteristics describe the Coordinated Home Care Program notwithstanding the top priority that is given to the coordination of existing services throughout the Province:

(a) **Single Entry Point** - Twenty-nine designated Homemaker Agencies and two municipalities have been selected to be the access or entry point for Coordinated Home Care throughout the Province. Each of these Agencies have a toll free telephone number for their service area.

(b) **Target Populations** - for assessment and/or admission to the Coordinated Home Care Program are senior citizens, disabled individuals and families at risk.

(c) **A Multidisciplinary Assessment** - is utilized for all applicants of Coordinated Home Care Services which is critical to the decisions that are made for care arrangements and who will perform what service as well as take responsibility for supervision and case management.

(d) **Nursing Care Services** - determined through the assessment will be provided free of charge.

(e) **Homemaker Services** - will continue to use an income test for the services deemed necessary through the assessment.

(f) **Volunteer Services** - are considered to be an important and integral part of Coordinated Home Care. It will be vigorously promoted and developed so that there is an appropriate complementarity between volunteer homemaker and home nursing services.

For More Information Contact:

Mrs. Nina L. Clarke
Provincial Coordinator
Coordinated Home Care
P.O. Box 696
Halifax, Nova Scotia
B3J 2T7

Phone: 424-4653

HOMES FOR SPECIAL CARE OPERATING COSTS

Homes for Special Care include Homes for the Aged, Nursing Homes, Adult Residential Centres, Group Homes/Developmental Residences, Residential Care Facilities and Regional Rehabilitation Centres.

The Province prescribes standards for these Homes through licensing and program consultation.

Homes for Special Care charge their residents on a per diem rate basis.

Residents of Homes for Special Care are primarily responsible for the costs.

Municipalities are responsible to provide assistance to residents without sufficient financial resources, i.e. publicly-supported residents.

The cost to municipalities in providing financial assistance on behalf of publicly-supported residents is reimbursed at a rate of 66 2/3 percent, within the global provincial budget for Homes for Special Care. This applies to all Homes for Special Care except Regional Rehabilitation Centres where the Province provides 100 percent cost-sharing.

CONSTRUCTION HOMES FOR SPECIAL CARE

Capital costs for construction are amortized and the resulting mortgage payments are included in the per diem rate of public and private non-profit Homes. These Homes are eligible for a Provincial/Federal mortgage interest subsidy. This subsidy, provided by the Nova Scotia Department of Housing through an agreement with Canada Mortgage and Housing, provides a subsidy directly to the Home in an amount equal to the difference of the actual mortgage interest cost as what that cost would be at two percent; effectively providing a 35-year mortgage at two percent.

Homes operated as private, profit enterprises include mortgage interest and depreciation in the calculation of their per diem rate.

Public and private, non-profit Homes approved by the Minister of Community Services, also receive a grant of $1,250 per bed from the Provincial Department of Community Services.

MUNICIPAL SOCIAL ASSISTANCE

The Province reimburses each municipal unit for the maintenance payments issued to municipal assistance recipients. The reimbursement is made to municipal units with organized social service departments at a minimum rate of 75 percent. Reimbursements at this rate are made up to an approved budget established for each municipality. Municipal expenditures beyond this budget are cost-shared at 50 percent. Some municipalities may receive more, depending on their financial ability to provide the program. In units where there is not an organized social service department, cost-sharing is 66 2/3 percent.

For More Information Contact:

Mr. J. A. MacIsaac
Administrator
Rehabilitation and Community Services
Department of Community Services
P.O. Box 696
Halifax, Nova Scotia
B3J 2T7

Phone: 424-6762

DEPARTMENT OF ECONOMIC DEVELOPMENT

ECONOMIC AND REGIONAL DEVELOPMENT ASSISTANCE PROGRAM

The Nova Scotia Department of Economic Development, in cooperation with the Atlantic Canada Opportunities Agency (ACOA), is responsible for the administrative coordination of joint federal-provincial subsidiary agreements negotiated under the auspices of the Economic and Regional Development Agreement, signed June, 1984. This is now referred to as the Cooperation Program.

Existing agreements are as follows: Technology Transfer and Industrial Innovation; Agri-Food Development; Halifax-Dartmouth Metropolitan Area Development (Halifax Harbour Cleanup); Fisheries Development II; Mineral Development II; Industrial Development Opportunities: and Sustainable Economic Development. Some of these agreements may provide assistance for community infrastructure and specific development projects related to economic development opportunities.

Details pertaining to specific agreements, including purpose, objectives, and eligibility criteria are available upon request.

For More Information Contact:

Nova Scotia Department of Economic Development
Economic Planning and Technology Division
P.O. Box 519
Halifax, Nova Scotia
B3J 2R7

Telephone: 424-5414
Fax: 424-5739

SEE ALSO THE ATLANTIC CANADA OPPORTUNITIES AGENCY (ACOA)

DEPARTMENT OF EDUCATION

ASSISTANCE TO SCHOOL BOARDS

The Province provides school boards with both global and non-global funding. Global funds can be spent as determined by the school board. Non-global funds not used for the specified purpose are recoverable by the Department after school board audits have been completed.

Most funds are provided on a student unit basis. The method of calculating student units is:

A figure known as the funding enrolment is derived by determining the average of the enrolments taken as of September 30 two and three years ago, or the enrolment as of September 30 last year, whichever is higher.

Funding enrolments are multiplied by weighing factors:

Primary 6	=	1.00
7 - 12	=	1.20
Vocational	=	2.50
Intermediate Industrial	=	1.75
Business Education	=	2.50

This calculation yields the number of student units for the board.

GLOBAL GRANTS

The General Formula Grant - Provincial assistance is provided by multiplying an annually calculated funding rate by the number of weighted student units, and deducting a calculated municipal contribution.

The Student Transportation Grant - This grant has two components:

(1) The total of net projected student transportation operating expenses, subject to certain limitations;

(2) A fixed amount for each approved bus operated by the board.

The Property Service Grant - This grant is the sum of two components:

(1) A given rate is multiplied by the number of student units.

(2) A given rate is multiplied by the number of gross square feet in school buildings, as determined by the Province.

NON-GLOBAL GRANTS

For each of these five grants, the grant is the amount shown below or the actual expenditure, whichever is the lesser.

The Adult Education Grant - A pre-determined rate multiplied by the number of adults 21 years and over living in the area served by the board.

The Summer School Grant - A pre-determined rate is multiplied by the number of junior and senior high school students.

The Special Education Grant - A pre-determined rate is multiplied by the total funding enrolment.

The Driver Education Grant - A pre-determined rate is multiplied by the number of senior and vocational students.

The Board of Students Grant - A given rate is multiplied by the number of boarded students and by the number of weeks board is provided.

CAPITAL

The Province has assumed the entire financial responsibility for all approved capital expenditures on new school construction, major capital equipment and furniture for these new structures, bus purchases as well as all approved existing capital debt.

The Capital Equipment, Repair and Renovation Grant - The Province provides assistance for capital equipment, minor repairs and renovations. This is calculated at a given rate times the number of student units.

OTHER GRANTS

A text book credit allocation based on enrolment is provided for each board at the Nova Scotia School Book Bureau.

Grants for French special projects and minority language funding are provided by the Province and the Secretary of State, and are administered by the Department of Education.

For More Information Contact:

Mr. Richard E. Morris, C.A.
Director, Public Education Grants and Finance
Department of Education
P. O. Box 578
Halifax, Nova Scotia
B3J 2S9

Phone: 424-3956

REGIONAL LIBRARY GRANT

The Province pays annual grants for regional library operation and branch library maintenance. Capital grants for branch library construction or renovations may also be available.

For More Information Contact:

Ms. E. Armstrong
Co-ordinator of Public Libraries
Department of Education
6855 Bayers Road
Halifax, Nova Scotia
B3L 4S4

Phone: 453-2810

MUSEUMS AND EXHIBIT CENTRES

The Nova Scotia Museum maintains a program of financial, advisory and technical support for museums, exhibit centres and the museum related activities of local groups throughout Nova Scotia.

Grants are available to assist with museum and exhibit centre operating costs, improvements to existing museums, and museum related projects. The program is described in the Museum Assistance Policy of the Nova Scotia Museum Complex, available on request.

For More Information Contact:

Mr. Richard Wilcox
Curator of Local Museums
Nova Scotia Museum Complex
Department of Education
1747 Summer Street
Halifax, Nova Scotia
B3H 3A6

Phone: 424-6478

DEPARTMENT OF THE ENVIRONMENT

DERELICT VEHICLE PROGRAM

Under the Removal of Derelict Vehicles Act the Department annually undertakes a program to encourage and promote:

1. the removal of derelict vehicles to enhance the aesthetic quality of the environment and to prevent pollution, and

2.0 to recover resource material by removal of derelict vehicles to processing plants where material may be recycled or reclaimed.

ELIGIBILITY:

The Derelict Vehicle Program is a joint program with the Department and municipal governments.

The number of derelict vehicle collections, the collection subsidy, and the level of funding available under the program is negotiated with the applicant.

If a municipality intends to join the program, the department program coordinator can be contacted at 424-5300, local 175.

SEWAGE COLLECTION AND TREATMENT

Section 15 of the Water Act provides as follows:

Subject to the regulations, the Minister may assist municipalities in the construction of sewage collection and treatment works by making grants or loans of money or guaranteeing loans made to municipalities.

The relevant regulations are:

8 (1) Where the Minister or officer approves the construction of sewage works and the officer is satisfied that the sewage works has been satisfactorily completed by the municipality, the officer may pay to the municipality a grant which shall not exceed 20 per cent of the approved capital cost for the construction of the sewage works.

(2) Any grant made under subsection (1) shall not include any grant advanced under Section 7.

(3) The officer may advance progress payments on a portion of a grant to be made pursuant to subsection (1) prior to completion of the sewage works.

SOLID WASTE MANAGEMENT

Section 8(1) of the Environment Protection Act provides:

The Minister, for purposes of the administration and enforcement of this Act and regulations, has the power to make grants and loans for:

- research and the training of persons relating to pollution, waste or litter:

- the development of waste management and waste disposal facilities, in such amounts and upon such terms and conditions as the regulations may prescribe.

ASSISTANCE ON STUDY OR SURVEY

7 (1) Where the Minister or an officer has approved the undertaking of a regional solid waste management study or survey, and is satisfied that:

(a) the terms of reference were approved by the officer before the regional solid waste management study or survey was undertaken;

(b) the municipality has completed the regional solid waste management study or survey;

(c) the proposed design meets the requirement of the Act and the regulations; and

(d) appropriate invoices have been submitted to the Department to justify the expenditures claimed,

the Minister or an officer may pay to the municipality a grant up to 50 per cent of the approved costs of the municipality to have the regional solid waste management study or survey undertaken.

(4) Upon completion of the regional solid waste management study or survey, the Minister or an officer may furnish further assistance in the amount of the remainder of the approved costs to the municipality to complete the study or survey if the Minister or an officer is satisfied that:

(a) the municipality undertakes to implement in full the program outlined in the study or survey;

(b) appropriate invoices are submitted to the Department to justify the expenses claimed; and

(c) the proposed method of financing the entire program is approved by the Minister of Municipal Affairs.

ASSISTANCE ON CAPITAL COSTS

8 (1) Where the Minister or an officer:

(a) approves the construction of a component of a solid waste management facility listed in Schedule "A", and

(b) is satisfied that the construction of a component of the solid waste management facility is satisfactorily completed by the municipality and the facility includes a satisfactory recycling or resource recovery component,

the Minister or an officer may pay to the municipality a grant [of] up to 20 percent of the approved capital costs for the construction of the component or components of the solid waste management facility or a sum of two million dollars, whichever is the lesser amount.

(2) Where:

(a) the Minister or an officer approves the construction of a component of a solid waste management facility listed in Schedule "A";

(b) the Minister or an officer is satisfied that the construction of the component of the solid waste management facility is satisfactorily completed by the municipality and the facility includes a satisfactory recycling or resource recovery component; and

(c) the municipality is comprised of two or more separate municipalities,

the Minister or an officer may pay to the municipality a grant [of] up to 33 percent of the approved capital costs for the construction of the component or components of the solid waste management facility or a sum of three million dollars, whichever is the lesser amount.

(3) A grant made pursuant to subsection (1) or (2) shall not include a grant advanced under Section 7.

(4) The officer may advance progress payments on a portion of a grant approved under subsection (1) or (2) prior to completion of the construction of the component of the solid waste management facility.

RECYCLING PROGRAMS

The Resource Recovery Fund is available to assist municipalities in establishing and operating recycling operations.

Participating municipalities can receive up to 70 percent of the initial capital costs associated with establishing recycling programs such as curbside, apartment house, or depot drop off recycling operations. As well, up to 50 percent of the operating costs for the first 18 months may be eligible.

Eligibility can be discussed with the Resource Recovery Fund Administration by telephone at 424-5300.

STREAM BANK PROTECTION PROGRAM

The objective of this program is to provide assistance to protect highly productive agricultural land, fish habitat, municipal watersheds, selected forest property, industrial property, commercial property, public parks, churches, cemeteries, and primary residences affected by erosion or obstruction of a watercourse.

Protection from erosion can be achieved by stabilizing the stream channel though the application of large armour rock. The removal of stream blockages caused by fallen trees can also be undertaken.

The Province will cost-share with the applicant on all approved works. The applicant's share will be based on the estimate approved by the Department of the Environment or the actual cost of the work, whichever is the lesser amount. The applicant's share will be based on the estimate approved by the Department of the Environment or the actual cost of the work, whichever is the lesser amount. The applicant's portion of the shared cost for the protection of various types of properties shall be 25 percent of the total cost.

The Department of the Environment also administers and funds a Stream Maintenance program to undertake public works such as channel modifications and any associated streambank stabilization to reduce the localized effects of freshwater stream damage including flooding and erosion. The program is intended for those watercourses where stream maintenance projects would benefit property owners or where work is necessary for the maintenance of natural stream flow.

Applications for work to be done during the summer months must be received by the Department of the Environment prior to May 31 of that year. All applications received will be considered by the Department of the Environment, Department of Fisheries and Oceans, and other agencies having an interest in the proposal. The final approval will rest with the Department of the Environment. Where an application is approved, the Department will establish the conditions under which the project shall be conducted.

For More Information Contact:

Peter Underwood, Director
Policy, Planning and Coordination Division
Nova Scotia Department of the Environment
P.O. Box 2107
Halifax, Nova Scotia B3J 3B7

Phone: 424-5695

DEPARTMENT OF HEALTH

CAPITAL DEBT ASSISTANCE

The Department of Health will make payments to hospitals based on the annual amount required to meet the interest and principal repayment of the approved portion for the outstanding debt after deducting funds available to the hospital from other sources for this purpose. The approved portion of the outstanding debt includes borrowings related to approved construction prior to the first day of April, 1972 and 40 percent of approved construction costs after that date.

CONSTRUCTION GRANTS

For new hospital construction, the Province will pay 40 percent of the approved construction costs in the form of an outright grant. A further 40 percent of the approved construction costs will be included in the Province's Capital Debt Assistance Program. For minor alterations and renovations a full 80 percent may be approved as an outright grant.

HOSPITAL SERVICES

The Department of Health pays the operating expenses of approved general and mental hospitals and mental health centres in the Province. This program makes available the insured hospital services for both inpatients and out-patients to every resident of Nova Scotia both while in the Province or temporarily away.

For More Information Contact:

Mr. Donald Sweete
Administrator of Finance
Department of Health
P.O. Box 488
Halifax, Nova Scotia B3J 2R8

Phone: 424-5948

HEALTH UNITS

The Community Health Services Division provides Community Health Nursing, Public Health Inspection, Dental Hygiene, Nutrition and Public Health Engineering personnel to all parts of the province through a system of seven geographic Health Units which are supported entirely by provincial funds. The Department of Government Services provides offices for each Health Unit without cost to the local municipalities.

DENTAL INCENTIVE GRANTS

The Community Health Services Division provides dental incentive grants to the municipalities to help encourage dentists to locate in those areas of the province which have a low or non-existent level of dental services available.

FLUORIDATION GRANTS

The Community Health Services Division provides grants to municipalities for the installation of fluoridation equipment in municipal water supply systems. These grants cover up to 50 percent of the cost of installed equipment to a maximum of $5,000.

For More Information Contact:

Administrator
Community Health Services
Department of Health
P.O. Box 488
Halifax, Nova Scotia
B3J 2R8

Phone: 424-4434

DEPARTMENT OF HOUSING

HOUSING STUDIES

Studies are carried out to determine the housing requirements of various municipalities and the appropriate means of financing.

LAND BANKING AND SERVICING

Financial assistance as well as planning/design/surveying services and management expertise are available to municipalities which are suffering from (or are anticipating) a shortage of residential land at reasonable or acceptable prices. The assistance frequently extends to the servicing of land which has been purchased with a view of filling the need for residential building sites.

ACCESS-A-HOME PROGRAM

The provincial government, through the facilities of the Department of Housing, has provided funds for the encouragement and assistance in adapting existing housing units to suit persons who use wheelchairs. Grants are available for the removal of architectural barriers which limits the use of a wheelchair.

PROVINCIAL HOUSING EMERGENCY REPAIR PROGRAM

The Provincial Government, through the facilities of the Department of Housing, has provided funds to assist persons of low and fixed incomes to carry cut emergency repairs to their homes. Grants are available to a maximum of $2,500.

SENIOR CITIZENS' ASSISTANCE PROGRAM

The provincial government, through the facilities of the Department of Housing, has provided funds to assist senior citizens, 65 years or older. Assistance is provided to qualifying seniors who wish to remain in their own homes but are unable to afford repairs required to ensure the preservation of their home as a habitable unit. Up to a maximum of $3,000 may be available to seniors with incomes less than $20,000.

SMALL LOANS ASSISTANCE PROGRAM

The provincial government, through the facilities of the Department of Housing has provided funds to assist Nova Scotia homeowners. Assistance is provided to homeowners requiring funds to carry out work in and around their properties.

PUBLIC NON-PROFIT HOUSING

The Department of Housing is responsible for the delivery and development of public housing for seniors and families. Tenants pay rent geared to their incomes. There are 19 housing authorities in the province responsible for the daily operation and management of these units. The financing is provided through a private lender. Operating deficits are shared by the federal, provincial and municipal governments. Municipal co-operation is sought in establishing the need for this housing and identifying sites. A grant-in-lieu of taxes is paid to the municipality to help defray the municipality's share of the operating deficit.

PUBLIC NON-PROFIT HOUSING – SPECIAL CARE

Advice and assistance is available for the development of non-profit housing by municipalities.

Public non-profit groups finance special care projects by means of loans from the Municipal Finance Corporation. These loans are guaranteed by the municipal unit involved. Canada Mortgage and Housing Corporation (the federal housing agency) and the Department of Housing assist in providing funds for the operating deficit.

PARENT APARTMENT PROGRAM

The Parent Apartment Program offers assistance to eligible homeowners to create an apartment within the applicant's principal residence for seniors related to the homeowners.

PRIVATE SECTOR - SECOND MORTGAGE PROGRAM

This program provides assistance to first time homeowners for the downpayment to construct or purchase a modest home or condominium.

APARTMENT CREATION PROGRAM

The Apartment Creation Program encourages the production of additional apartments for low to moderate income families. Assistance is available to eligible applicants who wish to create apartment units within an existing structure.

RENT SUPPLEMENT PROGRAM

The Rent Supplement program provides assistance to families who cannot afford suitable rental accommodations on the open market.

Either private landlords or federally funded cooperative housing groups make a number of units available and charge the occupants according to a rent-to-income scale. The program is cost-shared by Canada Mortgage and Housing Corporation and the Nova Scotia Department of Housing.

PRIVATE NON-PROFIT HOUSING

The Department of Housing provides advice and assistance for the development of non-profit projects to groups wishing to care for mentally disabled persons, battered and/or homeless families and individuals, and others. The groups, incorporated under the Societies Act, finance their projects by means of a National Housing Act insured loan through the private lender. Canada Mortgage and Housing Corporation and the Department of Housing provide assistance for the operating deficits.

FAMILY MODEST HOUSING PROGRAM

The purpose of this program is to provide funds to lower and moderate income families for the construction or purchase of modest housing.

Including the mortgage insurance fee, the maximum loan available is $70,000. The maximum income for those wishing to purchase a home is $40,000. For those wishing to build, it is $50,000.

For More Information Contact:

REGIONAL OFFICES

CAPE BRETON REGIONAL OFFICE

serving:

Cape Breton, Inverness,
Richmond & Victoria
Counties

Department of Housing
Provincial Building
360 Prince St., P.O.Box 1267
Sydney, Nova Scotia B1P 6J9
Ph. 563-2120/2121/2122
Toll Free Ph. 1-563-2135

PORT HAWKESBURY DISTRICT OFFICE

serving:

Port Hood, Louisdale, River Denys

Department of Housing
Provincial Building
P.O. Box 149
Port Hawkesbury, Nova Scotia B0E 2V0
Ph. 625-0650

CENTRAL REGIONAL OFFICE

serving:

Antigonish, Colchester,
Cumberland, Guysborough
& Pictou Counties

Department of Housing
176 Archimedes Street
P.O. Box 481
New Glasgow, N. S. B2H 5E5
Ph. 755-5065/5066/5067
Toll Free Ph. 1-752-0101

AMHERST DISTRICT OFFICE

serving:

Cumberland County

Department of Housing
144 East Victoria St.
P.O. Box 486
Amherst, N. S. B4H 4A1
Ph. 667-1161

METRO REGIONAL OFFICE

serving:

Halifax & Hants Counties

Department of Housing
Suite 304, Bedford Towers
P.O. Box 280
Bedford, N.S. B4A 2X2
Ph. 835-9995/8655
Toll Free Ph. 835-7438/7439

WESTERN REGIONAL OFFICE

serving:

Annapolis, Digby, Kings
Lunenburg, Queens,
Shelburne & Yarmouth
Counties

Department of Housing
166 Commercial St.
P.O. Box 1000
Middleton, N.S. BOS IPO
Ph. 825-3481/3482
Toll Free Ph. 1-825-3483

LIVERPOOL DISTRICT OFFICE

serving:

Lunenburg, Queens &
Shelburne Counties

Department of Housing
267 Main St., P.O. Box 1660
Liverpool, N. S. BOT IKO
Ph. 354-2116
Toll Free Ph. 1-354-2294

HEAD OFFICE

Department of Housing
Royal Bank Building
46 Portland Street
P.O. Box 815
Dartmouth, N. S. B2Y 3Z3
Ph. 424-4483

DEPARTMENT OF MINES AND ENERGY

PROVINCIAL ENERGY ANALYSIS PROGRAM

ENERGY ANALYSIS

Energy Analyses are carried out at no cost to municipalities for any municipally owned building. Schools, utilities, etc. qualify for the service. The analyses are conducted on site by trained energy professionals. A report on the opportunities to save energy at the site and the potential dollar savings identified is provided.

TECHNICAL FOLLOW-UP

Staff are available to assist with interpretation of the energy analysis and provide advice on implementing the energy saving measures identified.

WORKSHOPS AND SEMINARS

Staff are available to provide assistance in organizing and conducting workshops and seminars for municipal staff, including those of school boards and other agencies.

OTHER PROGRAMS

Department staff are available to provide advice and assistance in setting up a variety of energy related programs including employee awareness programs and public education and information programs. Literature and awareness materials are also available on request.

For More Information Contact:

Supervisor
Provincial Energy Analysis Program
Nova Scotia Department of Mines and Energy
P.O. Box 1087
Halifax, Nova Scotia
B3J 2X1

Phone: 424-8188

DEPARTMENT OF MUNICIPAL AFFAIRS

GRANTS-IN-LIEU OF TAXES

Section 3 of the Municipal Grants Act provides for the payment of grants-in-lieu of taxes on provincial property. These grants will be paid in an amount equal to full taxes as if the property were not actually exempt. Provincial properties in respect of which no grant is paid are hospitals, educational institutions, and property of an agency, board, commission, or Crown corporation, or those of the Minister of Housing as referred to in the Housing Act. In addition, a grant-in-lieu of taxes is paid in the amount of 40 percent of full taxes that would be payable as residential property of post-secondary educational institutions and hospitals if it were not actually exempt.

OPERATING GRANT

Section 8 of the Municipal Grants Act provides for the payment of an operating grant which is in the form of an unconditional transfer. The grant is based on expenditure need and the ability to pay.

CAPITAL GRANT

Section 20 of the Municipal Grants Act provides for the payment of a capital grant. The distribution of the grant is based on expenditure need and the grant may be used for all capital purposes except education, health, social services and the administration of justice.

FARM LAND GRANT

Pursuant to Section 40A of the Assessment Act, land (excluding buildings) used for agricultural purposes is exempt from taxation. The statute provides that the Department shall pay a grant in respect of all such lands equal to $1.00 per acre in 1978 and increasing by five percent per year thereafter.

The grant will be $2.25 during the transitional year (15 months) 1991-92.

PROVINCIAL CAPITAL ASSISTANCE PROGRAM

This program provides for a contribution of up to 50 percent of the approved net cost of eligible water and sewer projects undertaken by municipalities.

URBAN TRANSPORTATION

Subsidies based on population are provided toward the operating deficits of regional transit systems. The subsidy is $4.71 per capita served.

Transportation for the disabled is also eligible for assistance and the subsidy is $1.18 per capita served.

Grants of up to 50 percent of the cost of new or refurbished buses and lift vans are available. Grants toward other capital projects are negotiable.

For More Information Contact:

Mr. E. G. Cramm
Director
Finance and Advisory Services Division
Department of Municipal Affairs
P.O. Box 216
Halifax, Nova Scotia B3J 2M4

Phone: 424-6642

PLANNING ACT

The Minister may provide financial assistance for municipal planning as follows:

Under Section (104) of the Planning Act the Minister may pay to a municipal council or to a district planning commission up to 50 percent of the "approved costs" for the preparation and administration of municipal planning strategies, inter-municipal planning strategies, land use by-laws and subdivision by-laws.

Cost-sharing will be based on "approved costs" as established by the Minister.

BUILDING CODE ACT

The Minister may, pursuant to Section 6 of the Building Code Act, pay to any regional organization or to any two or more municipalities which jointly provide for the administration and enforcement of the Act, an amount up to 50 percent of the difference between the reasonable costs of administration and the revenue that would be received under the scale of permit fees prescribed by regulations.

The intent of the cost-sharing is to assist municipalities, particularly the smaller municipalities, to join together to provide high quality cost-effective building code administration.

For More Information Contact:

Mr. Ron Simpson
Provincial Director of Community Planning
Department of Municipal Affairs
P.O. Box 216
Halifax, Nova Scotia
B3J 2M4

Phone: 424-4091

DEPARTMENT OF NATURAL RESOURCES

PARKS DEVELOPMENT ACT

CAMPSITES

- Subject to the approval of the Governor in Council, the Minister may grant financial assistance to any municipality to assist in the development of an approved campsite.

- The financial assistance in respect of an approved campsite shall not exceed one-half of the total cost of development and in no case shall exceed $15,000.

- No financial assistance shall be granted under the Act unless, in the opinion of the Minister, there is a need for the approved campsite having regard to its location in relation to other parks in Nova Scotia and the camping, picnics and other facilities provided for the accommodation and enjoyment of the public.

IMPROVEMENT OF SCENIC AREAS

Improvement of scenic areas may occur:

- where a local community organization wishes to initiate and carry out a project of local improvement by constructing and developing trails, scenic waterfalls, streams, or other local scenic or picnic areas; and

- where that organization and the municipality in which the local scenic area is located agree to each provide 25 percent of the cost of such construction and development.

The Minister may, subject to the approval of the Governor in Council, grant financial assistance to any such municipality or local community organization.

- Financial assistance granted under subsection (1) shall not exceed 50 percent of the total cost of construction and development and in no case shall exceed $2,500.

For More Information Contact:

Mr. Barry Diamond
Director of Parks and Recreation
RR#1 Belmont, Colchester County
Nova Scotia BOM 1CO

Phone: 662-3030

NOVA SCOTIA COMMISSION ON DRUG DEPENDENCY

The Nova Scotia Commission on Drug Dependency delivers services on a regional basis, with major input at the regional level. The Commission can work with municipalities to develop half-way houses, detoxification and follow-up programs, as well as drug dependency policies for municipal employees.

For More Information Contact:

Executive Director
Nova Scotia Commission on Drug Dependency
5675 Spring Garden Road
6th Floor, Lord Nelson Arcade
Halifax, Nova Scotia B3J 1H1

Phone: 424-4270

NOVA SCOTIA LIQUOR COMMISSION

GRANTS-IN-LIEU OF TAXES

The Nova Scotia Liquor Commission is authorized to compute and disburse yearly grants-in-lieu of property taxes on Commission-owned properties and grants-in-lieu of business taxes on Commission-owned and leased premises on the following authorized formulae:

- Grants-in-lieu of property taxes: one and a half percent of the total cost of land and buildings for each location.

- Grants-in-lieu of business taxes: four percent on inventory of plant and equipment plus the average inventory of stock at cost for 12 months for each location as of March 31 of each year.

MAINTENANCE OF PERSONS CONVICTED UNDER THE LIQUOR CONTROL ACT

The Nova Scotia Liquor Commission is authorized under Section 163 of the Liquor Control Act to pay a per diem allowance of $4.00 for all persons in custody or committed to jail in respect of an offence against the Liquor Control Act.

For More Information Contact:

Ms. Sheila O'Leary-Jones
Director - Finance
Nova Scotia Liquor Commission
P.O. Box 8720, Station A
Halifax, Nova Scotia B3K 5M4

Phone: 454-5841

NOVA SCOTIA POWER CORPORATION

GRANTS-IN-LIEU OF TAXES

Section 16 of the Nova Scotia Power Corporation Act provides:

(1) The Corporation and its property are exempt from taxation under or pursuant to any Act of the Legislature.

(2) Where the Corporation owns not less than 75 percent of the shares of any company, such company and its property and any subsidiary of such company and any property thereof are also exempt from taxation under or pursuant to any Act of the Legislature.

(3) The Corporation or any such company or any subsidiary thereof, exempt from taxation as aforesaid, shall annually pay to every municipal unit a grant, in lieu of any tax which would have been payable to the municipal unit but for this Section, equivalent to not less than two and one-half percentum of the retail electric revenue derived from customers in the municipal unit in the year immediately preceding the year in which the grant is made.

(4) Where the Corporation purchases an electric utility, the Corporation shall enter into an agreement, with the municipal units formerly served by the utility providing for additional grants to minimize the revenue loss experienced by the municipal units as a result of the purchase and all previous agreements of this kind entered into by the Corporation are hereby ratified and confirmed and declared binding on the Corporation.

(5) Notwithstanding subsections (3) and (4), but subject to subsection (6), the Corporation shall not be required to pay to a municipal unit as a grant an amount in excess of that received by the municipal unit in the taxation year 1976 from the Corporation or an electric utility subsequently purchased by the Corporation.

(6) The Governor in Council may by regulation increase the amount of the grant effective for the taxation year 1981 and every third taxation year thereafter.

Pursuant to Section 16(6) above, the Governor In Council on April 7, 1987, (Order in Council No. 87-427) changed the amount of the grant effective for the taxation year 1987 by increasing the amount of the grant to be paid by the Nova Scotia Power Corporation to respective municipal units by an amount equal to four percentum of such grants paid by the Corporation to municipal units for the year ending the 31st day of December, 1986, and to remain constant at the 1987 level in each of the taxation years 1988 and 1989. On April 3, 1990, the Governor In Council (Order in Council No. 90-382) provided for a further increase in the amount of four percentum of the grants paid by the Corporation to municipal units for the year ending December 31, 1989, with grants to remain constant at the 1990 level in each of the taxation years 1991 and 1992.

For More Information Contact:

Mr. R. J. Smith
Secretary and Senior Solicitor
Nova Scotia Power Corporation
P.O. Box 910
Halifax, Nova Scotia
B3J 2W5
Phone: 428-6520

NOVA SCOTIA RESEARCH FOUNDATION CORPORATION

The Nova Scotia Research Foundation Corporation operates a research, development and scientific services laboratory to assist industry and government in the effective utilization of science and technology. Most work is undertaken on a contract basis. While the principal objective is to assist industry, many of the Foundations' capabilities are relevant to municipalities. For example:

- Water Analysis - water supply and process effluent analysis for organics and heavy metals.
- Control of manganese in water supply.
- Organic contaminants such as PCB's in transformer oils, soils and water and chlorinated solvents (dry cleaning fluids) in soils and water.
- Lube oil and heating fuel analysis.
- Microbiological services - product quality control and sanitation surveys.
- Corrosion analysis and control.
- Material testing and failure analysis including welder qualification tests, weld performance qualification tests, mechanical testing and corrosion testing of materials.
- Sound Level Measurements - noise surveys, indoors and outdoors. Technical assistance with noise problems.
- Mathematical modelling and computer simulation for problem-solving.
- Glassblowing Service - repair and custom built glassware.
- Information and Reporting Services - design and implementation.
- Industrial Engineering Services - assistance in the diagnosis and solution of plant problems using economic, operational and statistical analysis.
- Fire Station Location Studies - a computerized service which determines optimal locations for community fire stations.
- Forensic Services - Chemical analysis, accident reconstruction and characterization and failure analysis.
- Indoor Air Quality Monitoring - chemical pollutants and airborne microorganisms.
- Asbestos identification and fibre counting in support of mitigation programs.

For More Information Contact:

Mr. T. B. Nickerson
President
Nova Scotia Research Foundation Corporation
P.O. Box 790
Dartmouth, Nova Scotia B2Y 3Z7

Phone: 424-8670

NOVA SCOTIA SPORT AND RECREATION COMMISSION

RECREATION FACILITY DEVELOPMENT PROGRAM

A) CAPITAL GRANT PROGRAM

The Commission may contribute a grant to assist in the capital costs of public recreation facilities. This grant is available to community groups or organizations.

B) LITTLE RED SCHOOL HOUSE GRANT

The Commission may pay a grant of up to $2,000 to any municipal unit or community organization for the purpose of assisting in the costs of renovating for recreational purposes, existing small buildings, such as abandoned or little used school houses and community halls.

C) PLANNING ASSISTANCE PROGRAMS

The Commission may provide a grant up to $3,000 to assist with up to 50 percent of the cost of facility studies and investigations such as feasibility studies, if other government sources of funding are not available.

MUNICIPAL RECREATION GRANTS PROGRAM

A) BASIC RECREATION PROGRAM GRANT

A grant is paid to assist municipalities with the cost of developing or maintaining recreational services for Nova Scotians. The grant is equal to $3,000 plus an additional per capita allotment if population exceeds 3,000 as follows:

Population 3,000 to 5,999	50 cents per capita
Population 6,000 to 14,999	25 cents per capita
Population 15,000 and over	10 cents per capita

B) INCENTIVE PROGRAM GRANT

Grants under this category will be approved by project on a one-time basis. A municipality may apply for assistance with a project that will expand or increase programs and services already being provided. Approval for a project requires a financial commitment by the municipality that is negotiable according to the nature of the program or service. Projects may involve planning, leadership development, new programs, inter-municipal cooperative projects, and so on.

C) MUNICIPAL RECREATION INTERNSHIP PROGRAM

The intent of this program is to provide students enroled at post-secondary educational institutions, in recreation or related fields, with an opportunity to obtain practical experience in recreation programming and administration. The program is also designed to assist municipalities to expand existing or develop new recreation program services. Only municipalities employing full-time recreation administrators are eligible. The Commission will pay half of each intern's salary up to a maximum contribution of $90 per week for all or part of a 16-week period (January 1 to December 31).

REGIONAL PROGRAM DEVELOPMENT

This program is available through the six regional offices of the Nova Scotia Sport and Recreation Commission. Municipal units as well as local community groups and organizations, are eligible to seek financial assistance through this program. Regional Program Development funds are intended to assist with (1) seed money in the development and expansion of municipal and community recreation activities (2) development of regional events relating to the mandate of the Commission (3) encouragement and human resource development. These funds are not to be considered as an ongoing source of financial assistance to any individual project. Funding for each request is established on the merits of each application. Further information on Regional Program Development grants may be obtained from the respective regional office in which the municipal unit is located.

OTHER ASSISTANCE

Through the services of the main office of the Commission on the 5th Floor, 1888 Brunswick Street, P. O. Box 864, Halifax and through the six regional offices, municipalities can take advantage of special consultant services, specialists' advice, and assistance for workshops in the sport, outdoor and community recreation areas. Requests for these services should be directed to the Regional Representative serving your municipality.

NOVA SCOTIA SPORT AND RECREATION COMMISSION
REGIONAL REPRESENTATIVES

Regional Representative - Cape Breton
Provincial Building
Prince Street
Sydney, Nova Scotia
B1P 5L1
Phone: 563-2380

Regional Representative - Central
45 Alderney Drive, Suite 813
Dartmouth, Nova Scotia
B2Y 2N6
Phone: 424-7622

Regional Representative - Fundy
14 Court Street, Victoria Court
Truro, Nova Scotia
B2N 3H7
Phone: 893-9487

Regional Representative - Highland
274 Main Street
Antigonish, Nova Scotia
B2G 2C4
Phone: 863-1736

Regional Representatives - South Shore
P.O. Box 470
Bridgewater, Nova Scotia
B4V 2X6
Phone: 543-5000

Regional Representative - Valley
P.O. Box 2140
Windsor, Nova Scotia
B0N 2T0
Phone: 798-5794

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

MAINSTREET PROGRAM

The Mainstreet Program has been designed to refurbish, revitalize and promote downtown commercial areas in communities throughout Nova Scotia. Through this program, the Nova Scotia Department of Small Business Development, various municipalities, and local business people work together to improve the physical, economic and social environment in the downtown areas, while at the same time creating jobs.

All communities requesting Mainstreet Program funding must have (where no Business Improvement Commission exists) a Business Improvement District Committee.

The Business Improvement District defines the area of the greatest commercial activity in the community within which improvement projects are eligible for Mainstreet Program funding.

Where downtown business people wish to acquire land for development, implement improvement projects on publicly owned land or leased property, and promote their area, legislation is available that enables the town to collect a special commercial tax for those purposes. The Towns and Municipal Act requires that a Business Improvement District Commission be formed to budget for and administer such funds.

The Business Improvement District Committee is comprised of representation from council, municipal staff, the business community and special interest groups where appropriate. In communities where a Business Improvement District Commission (BIDC) or a Downtown Development Corporation (DDC) is in place, there should be ex-officio members from these organizations on the BIDC Committee, and vice versa.

There are four components to the Mainstreet Program.

1. Anchor Project

Anchor Project funding has been designed to facilitate implementation of projects key to the successful revitalization and economic stimulation of downtown commercial activity.

Anchor Projects will be funded at 50 percent of the total shareable expenditure of the project with a maximum of $20,000 in provincial funds established for a co-ordinator. Mainstreet Program officials reserve the right to establish maximum funding limits for other individual projects based on budgetary allocations and the merit of the proposal.

Capital costs and land purchases or leases will be evaluated in relation to their prominence as a component part in achieving the objectives of a project. Only activities which significantly enhance the pedestrian and vehicular atmosphere of the downtown will be considered.

2. Village Square Program

The Village Square Program provides assistance and encouragement to hamlets, villages and small incorporated towns in their efforts to bring new life to the commercial cores of their communities.

Under the guidance of a local Business Improvement District Committee, provincial assistance is available for planning and to make capital improvements to publicly owned or leased property.

Businesses located within the Business Improvement District may also use the Facade Improvement and the Business Development Rebate Programs.

3. Facade Improvement Program

The Facade Improvement Program offers assistance to commercial building owners and tenants located in a recognized Business Improvement District (BID) of communities currently actively participating in the Mainstreet Program, to upgrade the appearance of the exterior surfaces of their buildings that are visible to the shopping public. Landscaping that enhances the building frontage and the provision of well identified public parking spaces will be considered for inclusion where it can be demonstrated to be of benefit to a majority of businesses in the area.

To qualify for Program assistance, applicants must submit a proposal detailing existing conditions and specifying comprehensively the improvements to take place. The applicant must make a commitment to maintain the "new" appearance for a minimum of five years. In communities where a Downtown Development Corporation exists, membership is a prerequisite. Facade Improvements must make a significant visual impact on the streetscape. Work construed as normal maintenance will not be acceptable.

Applications are received during the first two weeks of April and reviewed for possible funding. As funds are limited, all applications are evaluated and monies approved based on the merits of the individual submissions.

4. Business Development Program

The Business Development Program offers assistance to businesses located or planning to locate in a recognized Business Improvement District (BID) of communities actively participating in the Mainstreet/Village Square Program.

The intent of the Business Development Program is to increase economic vitality by offering businesses an opportunity to review and assess their current business practices and develop new approaches through the retention of qualified consultants. Consultants may be retained to provide an in-depth study including appropriate follow-up advisory services of a problem area, or they may be retained in a short-term advisory capacity only.

The types of activities eligible for cost sharing would include, but not necessarily be limited to, the following: management and staff training sessions; market research; assessment and/or development of appropriate advertising and promotional plans; assessment and/or development of visual merchandising techniques such as store layout and window displays. Activities not eligible for cost sharing would include items such as the production of advertising copy or art work, the dressing of window displays beyond demonstration purposes, interior renovations to store layout or any services of a recurring nature.

Applications are reviewed in April, as and when they are received, and are approved on a "first-come" basis.

For More Information Contact:

John Chiasson, Director
Community Economic Development
Department of Small Business Development
52 Queen Street
Dartmouth, Nova Scotia
B2Y 1G1

Phone Toll Free: 424-6000

PROVINCIAL EMPLOYMENT PROGRAM

PUBLIC EMPLOYMENT PROGRAM

The Public Employment Program creates employment opportunities in the following areas: provincial departments, boards, and commissions; museums; provincial sport associations; tourist associations; heritage associations; recognized non-profit organizations; and community based volunteer groups.

Jobs are distributed throughout the province by county, based on the current unemployment rates and population levels.

The program operates in two phases, with the first phase beginning in mid to late May when the post secondary students enter the labour force; while the second phase begins in late June when the high school students are beginning their summer break. It is important to note that Program commencement dates that have been selected are complementary to students, but the Program is also open to non-students.

Employees are paid the minimum wage of $4.50 per hour ($4.75 as of October 1, 1991 and $5.00 as of January 1, 1992). The Province covers the costs of employee benefits.

SMALL BUSINESS CO-OPERATIVE EMPLOYMENT PROGRAM

The Small Business Co-operative Employment Program is an economical way for Small Business owners throughout Nova Scotia to attract talented and eager Co-operative Education Students for the fall and winter months. In return, the Small Business Co-operative Employment program gives Nova Scotian Co-operative Education Students the opportunity to gain valuable work experience in their chosen field of study, while introducing them to the opportunities that exist within the Small Business Sector.

Project submissions can originate from the following sectors: private sector; municipal governments: non-profit organizations; and post secondary institutions.

The Department of Small Business Development will pay directly to the successful project sponsors (employer) a wage subsidy of 50% of the actual wage paid or the minimum wage, whichever is the lesser of the two, for the employee sponsored on the project.

PRIMARY RESOURCE EMPLOYMENT PROGRAM

The Primary Resource Employment Program provides interesting employment opportunities through the primary resource sectors of agriculture, fisheries, forestry, mining and tourism.

Employment is provided in the form of a project which must be of a developmental or an expansionary nature.

This Program operates with two start dates, one in the latter part of May and one in late June. It is open to both students and non-students.

The Program operates on a wage subsidy basis with the project being subsidized by $2.25 per hour per employee plus an allowance of 10 percent for employee benefits.

JOB EXPERIENCE/TRAINING FOR STUDENTS (J.E.T.S.)

J.E.T.S. has been designed to provide the post secondary student with the opportunity to secure summer employment which will provide the student with valuable work experience in his or her field of study.

J.E.T.S. commences in the latter part of May and continues until late August or early September.

The Program criteria specifies that the student has completed at least one year at a post-secondary institution and will be returning to school in the fall. The student must work in a job which is directly related to his or her field of study.

This Program is open to the private sector and pays a wage subsidy of 50 percent of the actual wage (up to $4.50 per hour) directly to the project.

For More Information Contact:

John Chiasson, Director
Community Economic Development
Nova Scotia Department of Small Business Development
52 Queen Street
Dartmouth, Nova Scotia
B2Y 1G1

Toll Free Number: 424-6000

INDUSTRIAL MALL MUNICIPAL TAX REBATE PROGRAM

This Program provides grants to tenants of incubator malls to help offset municipal tax charges.

Assistance under this program is available to tenants of provincial, municipal or industrial commission owned industrial/incubator malls. Financial assistance is based on a declining percentage formula per the number of years of occupancy.

Applications are available at any Small Business Service Centre.

Central Region:

Suite 950
99 Wyse Road
Dartmouth, N.S.
B3A 4S5

Phone: 424-5690

Northeastern Region:

640 Prince Street
Truro, N.S.
B2N 1G4

Phone: 893-1595

115 MacLean Street
P.O. Box 1021
New Glasgow, N. S.
B2H 5N8

Phone: 755-7040

Amherst Industrial Park
P.O. Box 458
Amherst, N.S.
B4H 4A1

Phone: 667-3223

Southwestern Region:

13 First Street
Yarmouth, N.S.
B5A 1S9

Phone: 742-8404

99 High Street
Bridgewater, N.S.
B4V 1V8

Phone: 543-0515

Strait of Canso:

302 Philpott Street
P.O. Box 219
Port Hawkesbury, N.S.
B0E 2V0

Phone: 625-3200

Valley Region:

P.O. Box 524
Kentville, N. S.
B4M 3X3

Phone: 679-6116

INDUSTRIAL COMMISSION SUPPORT PROGRAM

This program provides assistance to Industrial Commissions to help Nova Scotia municipalities promote industrial development.

For More Information Contact:

Bob Hanna, Director
Small Business Service Centre
Department of Small Business Development
1690 Hollis Street
Halifax, Nova Scotia
B3J 3J9

Telephone: 424-6629

DEPARTMENT OF SOLICITOR GENERAL

PENAL REFORM PROGRAM

The Solicitor General may provide a grant to cities, towns and municipalities operating police lock-up facilities, to assist the municipalities throughout the province with capital improvements to respective lock-ups. The grants are provided to ensure that there are continued efforts to develop and maintain safety, security and operational standards.

For More Information Contact:

James L. Crane
Executive Director
Correctional Service
P.O. Box 968
Station M
Halifax, N.S.
B3J 2V9

DEPARTMENT OF TOURISM AND CULTURE

MUNICIPAL ART GALLERIES

The Department of Tourism and Culture provides a program to assist in the establishment and development of ongoing programs of public, non-profit municipal art galleries.

Criteria

1. A municipal art gallery must have:

   a) a Board of Directors
   b) a constitution or charter
   c) a part or full-time curator
   d) evidence of official recognition from the municipal corporation
   e) a proposed exhibition program for a twelve month period
   f) a projected financial statement to cover annual operations.

2. Capital costs related to original construction or renovations, office furniture, or equipment in fixed locations are not eligible.

3. Galleries must pay artists' fees to living professional artists for exhibiting in the Gallery.

Requirements for Application:

1. A completed application to be submitted by the curator.

2. A proposed program for the current year.

3. A projected financial statement to cover the annual operation for the gallery's current fiscal year.

4. A copy of the gallery's constitution and/or charter (for new gallery).

5. A list of the executive and/or Board of Directors.

Levels of Assistance

1. a) As a start-up grant for a new municipal art gallery, up to 20 percent of the cost of establishing a gallery program to a maximum of $2,500.

   b) A maximum of $1,000 to assist established municipal art galleries with the cost of public exhibitions and performances related to art.

2. Municipal Art Galleries are eligible for one grant in any April 1 - March 31 fiscal period, subject to available fiscal resources.

For More Information Contact:

Susan J. Lowery
Head, Visual Arts
Cultural Affairs Division
Department of Tourism and Culture

Phone: 424-4442

BUILT HERITAGE INVENTORIES

Eligibility

Any municipal heritage advisory committee or heritage group registered under the Societies Act of the Province of Nova Scotia is eligible for assistance under this policy.

Criteria

Any project funded under this policy must use the Inventory Site forms provided by the Heritage Section. All persons engaged to do inventories must satisfactorily complete a training course conducted by the Heritage Section, and also must attend further training or seminars considered necessary by the Heritage Section.

The completed Inventory Site forms and all photographs taken are to be sent to the Heritage Section where microfiche copies will be made. The original forms and a microfiche copy will be returned to the applicant for deposit in the local municipal office, where they are to be available both to the public and municipal authorities.

Those engaged to do an inventory may be volunteers, or employed part-time or full-time. Individuals employed full or part-time will be the employees of the applicant.

The Department of Tourism and Culture should receive credit in all publicity, brochures, posters and programmes.

Assistance Available

Grants are made to applicants to cover salary and other expenses, based on an estimate of these and the contribution by the applicant. Grants may be made to cover one or two four month periods for each year that an inventory is under way.

Approved grants are paid at eighty percent (80%) of the grant at the time of approval with the balance paid on completion of the inventory, if required, and supported by a financial statement.

Deadlines

Applications for a first grant should be received six weeks before the proposed inventory's date of commencement.

Applications for continuation grants must be received four weeks before funds are required to continue the inventory. Applicants will receive a notice of approval in principle of the continuation grants, and final approval when the financial statement of the previous grant is submitted and approved.

A completed, dated and signed application form must be received before consideration can be given to a request for assistance.

For More Information Contact:

Brian Cuthbertson
Head, Heritage
Department of Tourism and Culture
Post Office Box 456
Halifax, Nova Scotia
B3J 2R5

Phone: 424-5647

COMMUNITY SPONSOR ORGANIZATIONS

The Department of Tourism and Culture provides funding to community sponsored organizations to:

a) assist community sponsor organizations in presenting touring performing companies, and
b) assist in developing the performing arts touring industry.

To be eligible for this funding a Community Sponsor must be either registered as a non-profit society under the Societies Act or operate within a non-profit structure. The Community Sponsor must charge a minimum of $4.00 per adult ticket. The assistance available through this program is generally up to $350.

Applications for funding must be received at least six weeks prior to the scheduled performance date. In addition, a final financial report must be submitted to the Performing Arts Section of the Department of Tourism and Culture within a six week period following the event.

For More Information Contact:

Marcel McKeough
Department of Tourism and Culture

Phone: 424-5694

DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

HIGHWAYS IN CITIES AND TOWNS

Agreements may be made with cities and towns to pay a percentage of the cost of construction, reconstruction or maintenance of any highway, or portion thereof in the city or town, if in the opinion of the Minister of Transportation and Communications the highway forms a connecting link in a main trunk highway of the province or is a main highway leading into or through the city or town. The percentage paid by the Department of Transportation and Communications is based upon the shareability determined from time to time for the city or town, however, in no case is this percentage less than 50 percent.

Agreements may also be made with cities and towns to pay at least 50 percent of the cost of construction, reconstruction or maintenance of bridges on highways or portions thereof, that meet the above criteria, if the bridge exceeds three meters in shortest length between the front faces of its end supports.

The Department of Transportation and Communications for the purpose of providing a more direct or more expeditious route for traffic through a city or town, may construct and maintain a highway or a portion of a highway within the boundaries of a city or town.

SIDEWALKS IN RURAL MUNICIPALITIES

The Minister of Transportation and Communications, with the approval of the Governor-in-Council, may enter into an agreement to share in the cost of construction of sidewalks on public highways in any rural municipality. The percentage of cost paid by the Department of Transportation and Communications is based upon the shareability determined from time to time for the particular municipalities involved, however, in no case is this percentage less than 50 percent.

SNOW REMOVAL AND ICE CONTROL IN CITIES AND TOWNS

The Department of Transportation and Communications makes a contribution, to the various cities and towns throughout the Province, towards the cost of snow removal and ice control on the total metreage of highway under agreement in each city and town. The contribution is determined by using the estimated costs per kilometre of snow removal and ice control on public highways in the area and paying a percentage of the cost based upon the shareability determined from time to time for the city or town involved, for each kilometre of highway under agreement.

VILLAGE AND SUBDIVISION STREETS IN RURAL MUNICIPALITIES

The Department of Transportation and Communications may enter into an agreement to cost share in the paving of village and subdivision streets. The cost sharing depends on the classification of the street involved, and how long it has been listed as a public road.

This street paving policy was revised in 1988. The policy now states that streets listed for less than 15 years will be paved on a cost shared basis with the municipality, whereas streets listed for 15 years or more will be paved at 100% the Department's expense. Also, streets where the developer is required by the municipality to install curbs, gutter, catch basins and storm sewer at the initial construction stage, will be paved at 100% the developer's expense.

For More Information Contact:

Northern Region (Colchester & Cumberland Counties)

Mr. G. J. MacDonald
P.O. Box 218
Truro, Nova Scotia
B2N 5C1
Phone: 895-5780

CAPE BRETON REGION (Cape Breton, Inverness, Victoria & Richmond Counties)

Mr. T. C. Hackett
P.O. Box 1180
Sydney, Nova Scotia
B1P 6J9
Phone: 563-2250

Central Region (Halifax and Hants Counties)

Mr. D. Fraser
P.O. Box 50
Enfield, Nova Scotia
BON 1N0
Phone: 873-3661

Valley Region (Kings, Annapolis & Digby Counties)

Mr. R. MacCallum
P.O. Box 820
Middleton, Nova Scotia
BOS 1PO
Phone: 825-4827

Southern Region, (Lunenburg, Queens, Shelburne & Yarmouth Counties)

Mr. B. Forbes
P.O. Box 409
Bridgewater, Nova Scotia
B4V 2X6
Phone: 543-4121

Eastern Region (Antigonish, Pictou & Guysborough Counties)

Mr. R. G. Hanes
P.O. Box 459
New Glasgow, Nova Scotia
B2H 5E5
Phone: 755-7061

Suburban Region (Halifax County)

Mr. M. Miller
P.O. Box 214
Bedford, Nova Scotia
B4A 2X2
Phone: 424-5328

OPERATIONS AND MAINTENANCE SUBSIDY FOR COMMUNITY AIRPORTS

The Nova Scotia Department of Transportation and Communications provides an annual Operations and Maintenance subsidy for community airports.

The objectives of the program are:

- to ensure that local airports are adequately maintained to handle emergencies;
- to ensure that they are regularly available to the business community, thereby complementing local and provincial industrial development efforts;
- to encourage the establishment of regular air passenger service throughout the Province; and
- to assist tourism and development.

Annual Operation and Maintenance subsidies are available to municipally-owned and operated airports in Nova Scotia which meet the minimum requirements of the program. Six locations in the Province are currently eligible for assistance. These include Digby, Annapolis Valley (Waterville), Liverpool, Port Hawkesbury, Margaree Valley and Trenton.

For More Information Contact:

Mr. D. J. MacDougall
Director, Transportation Policy
Department of Transportation and Communications
P.O. Box 186
Halifax, Nova Scotia
B3J 2N2

Phone: 424-6726

FINANCIAL ASSISTANCE AVAILABLE

FROM THE GOVERNMENT OF CANADA

AGRICULTURE CANADA

AGRICULTURAL FAIRS AND EXHIBITIONS PROGRAM

This program provides financial assistance to eligible fairs organizations to contribute to one or more of the following objectives:

A) Market Development - To encourage the development and/or enhancement of opportunities for domestic and foreign visitors to assess and purchase Canadian commodities.

B) Technology Transfer/Education - To encourage the strengthening of expertise among Canadians in the efficient production of superior agricultural products and livestock.

C) Training - To encourage and facilitate the training and development of rural people.

D) Agriculture Awareness - To increase awareness of the dynamics of the agricultural industry among consumers.

To be eligible for funding under this program agricultural fairs must have a non-profit status, duly constituted under the appropriate legislation in Canada or the Province of Nova Scotia, and be registered in good standing with the appropriate authority of the Province, with the improvement of agriculture as a significant part of its stated purpose and having not-for-profit status.

A fair is eligible for financial contributions of 50 percent of the direct costs of projects that are essential to achieve one of the objectives mentioned above. The maximum contribution to any one fair is calculated involving a three year moving average of eligible costs and cannot exceed $100,000 per year with the exception of the international livestock shows recognized by the Minister which have a maximum limit of $150,000 per year.

For More Information Contact:

Mr. Darlene Stevenson
Agriculture Canada
Agri-Food Development Branch
P.O. Box 698
35 Commercial St., Suite 200
Truro, N. S.
B2N 5E5

ATLANTIC CANADA OPPORTUNITIES AGENCY (ACOA)

The Atlantic Canada Opportunities Agency does not provide direct financial assistance to municipalities. However, some of the subsidiary agreements signed enable the Department to provide funds, throughout the province, for specific development projects, planning, and for municipal infrastructure needs related to development opportunities.

Subsidiary agreements are signed under the umbrella framework of the ERDA agreement (now referred to as the Cooperation Program) which was signed on June 11, 1984.

The overall objectives of the Cooperation Program are:

- to encourage the expansion or maintenance of viable, long-term employment opportunities and an optimum quality of life within Nova Scotia;
- to increase the earned incomes of the people in Nova Scotia;
- to assist in the development of a dynamic and creative provincial economy which will encourage the growth and stability of economic activity in Nova Scotia.

Assistance is not intended to assist communities as such, but rather to support economic development opportunities. Only where community infrastructure is considered to be essential to the visibility of the development opportunity can assistance be provided.

SEE ALSO NOVA SCOTIA DEPARTMENT OF ECONOMIC DEVELOPMENT

For More Information Contact:

Atlantic Canada Opportunities Agency (ACOA)
Suite 600
Central Guaranty Trust Tower
1801 Hollis St.
P.O. Box 2284, Station 'M'
Halifax, N. S. B3J 3C8

Phone: 426-6743 or
Toll Free: 1-800-565-1228

CANADA MORTGAGE AND HOUSING CORPORATION

RESIDENTIAL REHABILITATION ASSISTANCE PROGRAM

Loans of up to $10,000 per home for urban homeowners and $25,000 per home for rural homeowners, with a maximum $5,000 forgiveness, are available to improve housing conditions for homeowners. Properties must be substandard in **at least** one of the following areas: structural; electrical; plumbing; heating; fire safety; or overcrowding.

Rural and Urban homeowners who cannot obtain suitable, adequate and affordable accommodation without paying more than 30% of their income for shelter may be eligible for assistance.

RESIDENTIAL REHABILITATION ASSISTANCE PROGRAM FOR THE DISABLED

Homeowners who want to make their properties accessible or suitable for disabled people living or intending to live there are eligible for a maximum loan amount of $10,000. Depending on household income, there is a forgivable amount of $5,000.

Landlords who want to make their properties accessible for disabled people are eligible for a maximum of $5,000 for each self-contained unit and $2,500 for each bed unit. These amounts are forgivable if the landlord enters into an agreement which places a ceiling on the rents charged for the disabled units that have been modified under the RRAP program.

RURAL AND NATIVE HOMEOWNERSHIP AND RENTAL PROGRAM

This program provides affordable housing to households in core housing need in rural areas, through homeownership, lease to purchase, or rental accommodation. A federal subsidy reduces monthly mortgage payments to 25 percent of household income, and heating costs are further subsidized according to the type of system and property location.

CO-OPERATIVE HOUSING PROGRAM

This program provides cost-effective housing to not-for-profit continuing co-operatives, which provides security of tenure for moderate income households who cannot afford homeownership. NHA mortgage insurance is available on Index Linked Mortgages to 100 percent of projects costs. Proposal development funding is available for initiation and development of the group and its proposal.

NON-PROFIT HOUSING PROGRAM

This program assists households in need to obtain affordable, adequate, and suitable rental housing, through the provision of assistance to provinces, municipalities, public and private non-profit housing corporations, or not-for-profit continuing co-operatives. NHA mortgage insurance is available on loans financed through approved lenders. Federal subsidy is available to eligible projects to pay the difference between eligible operating costs and project revenues.

URBAN NATIVE HOUSING PROGRAM

This program assists low-income Native households living in urban areas to obtain suitable and affordable rental housing on the private market by providing assistance to Native sponsors whose purpose is to supply housing for low-income Native households. Financial assistance is equal to the shortfall between a project's revenue, which comes from rents or occupancy charges paid by tenants (limited to 25 percent of their incomes), and the actual costs of operating the project.

EMERGENCY REPAIR PROGRAM

To assist homeowners or occupiers in rural areas to undertake emergency repairs required for the continued safe occupancy of their houses. Eligible repairs are repairs to: heating systems, chimneys, doors and windows, foundations, roofs, walls, floors, ceiling, vents, plumbing or electrical systems. Depending on costs, a one time, non-repayable contribution of $1,500 is available.

THE NEXT STEP

This program funds transitional housing for victims of family violence. It is designed to facilitate the process of reintegration into society for those who have been living in emergency shelters such as those funded by Project Haven. The objectives of the program are to develop interim accommodation which is more secure than public or private housing; offers a more homelike living environment rather than hostel beds; and encourages independent living with support from the community.

For More Information Contact:

Canada Mortgage and Housing Corporation
P.O. Box 9315, Station "A"
Halifax Shopping Centre
Tower 1, Suite 300
Halifax, N.S.
B3K 5W9
Phone: 426-3530

or

Canada Mortgage and Housing Corporation
P.O Box 1086
Sydney, N.S.
B1P 6J7
Phone: 564-7840

CANADIAN PARKS SERVICE

NATIONAL HISTORIC SITES - COST-SHARING PROGRAM

The Canadian Parks Service has a cost-sharing program to assist municipal and provincial governments, as well as non-profit municipal and provincial governments, as well as non-profit organizations, in the acquisition and conservation/restoration of nationally important historic structures. A cost-sharing agreement is essential and is negotiated with the parties concerned. All such agreements contain similar provisions concerning the acquisition and conservation/restoration of each site, although variations do occur to accommodate particular cases. The Service can however, only become involved with those structures which have been declared to be of national historic or architectural significance and recommended as a priority for cost-sharing under the cost-sharing program. This declaration is made by the Minister on the recommendation of the Historic Sites and Monuments Board of Canada. The board acts as an advisory body to the Minister on historical matters.

Cost-sharing agreements are entered into under the authority vested in the office of the Minister by the Historic Sites and Monuments Act. The Department may contribute up to 50 percent of the cost of acquisition and conservation/restoration work if title to the property is to be held by the second party. The Department's contribution can only go toward the conservation/restoration of historic fabric, not modern renovations or services. The Service's maximum contribution for any one project is one million dollars. The second party must match these funds. The second party to the agreement is responsible for the work and lets any necessary contracts. The Parks Service can provide advice on restoration engineering and on architectural detail. A Conservation Report must be developed to outline the conservation/restoration work to be done, the substantiation and costs prior to the restoration work to be done, the substantiation and costs prior to the signing of a cost-sharing agreement. Financial contributions are made on the basis of certified expenditures submitted to the Parks Service after the cost-sharing agreement is signed. Once the historic place is restored, the second party, under the terms of the agreement, is obligated to maintain and operate it at their own expense over a stated period of time for the benefit of the general public.

An example of a recent cost-sharing agreement is one signed with the Parish of St. Paul's for the conservation and restoration of St. Paul's Church National Historic Site in downtown Halifax, located opposite City Hall.

AGREEMENTS WITH PROVINCES AND MUNICIPALITIES FOR THE PROVISION OF FOREST OR MUNICIPAL FIRE PROTECTION

For certain locations, the Parks Service will negotiate agreements providing for forest or municipal fire protection to national or national historic parks where assistance is required from a provincial or municipal agency. The agreements may provide for the payment of an annual sum to the agency by the Canadian Parks Service.

For More Information Contact:

Director-General, Atlantic Region
Canadian Parks Service
Historic Properties
Upper Water Street
Halifax, Nova Scotia
B3J 1S9

Phone: 426-3405

EMPLOYMENT & IMMIGRATION CANADA

CANADIAN JOBS STRATEGY

1. JOB DEVELOPMENT

Job Development develops the labour market potential of long-term unemployed persons who have been unable to obtain employment for at least 24 of the last 30 weeks. It focuses on their needs in the context of local economic growth and potential.

Eligibility

Businesses, organizations, individuals, ad hoc groups, municipalities, school boards, Band Councils and unincorporated municipalities are eligible but must submit a resolution supporting the proposal with their application. Provincial/territorial departments and agencies are not normally eligible. Consult the PROVINCIAL/TERRITORIAL INFORMATION SHEET for exceptions. Federal departments and agencies are not eligible.

Assistance

Job Development creates employment opportunities for the long-term unemployed by funding three different types of proposals:

Subsidized Projects:

These will subsidize employers who operate projects which provide three or more long-term unemployed individuals with a training and work experience program related to specific jobs. Proposals will normally be funded from 16-52 weeks. Wages for the private sector include:

- up to 60 percent of wages paid,
- up to $7.50 per hour with a weekly maximum of $300 per participant,
- wages for administrative staff up to the local prevailing wage rate,
- up to $8 per participant training hour,
- up to $10,000 per disabled participant.

Individually Subsidized Jobs:

Job Development subsidizes employers who hire employment disadvantaged individuals to fill newly created positions or to fill current job vacancies and provide them with a combination of training and work experience for a specific job. The number of subsidized individuals in any one establishment will not exceed the greater of two or 20 percent, of the number of regular employers at the place of employment.

Employment disadvantaged individuals are defined as those who, although willing to work, have had particular difficulty in finding a job.

Duration

Jobs for the employment disadvantaged must last for 16 - 52 weeks. Jobs for other participants must last for 16 - 26 weeks.

Wages

Employers may receive:

- up to 60 percent of wages paid,
- up to $7.50 per hour with a weekly maximum of $300 per participant,
- up to $8 per participant training hour,
- up to $10,000 per disabled participant.

Project Participants

Participants must be referred to the employer by a Canada Employment Centre (CEC).

Job Development supports the principle of employment equity: a fair "share" for women, Native people, disabled persons, and members of visible minorities. This reflects the basic principle that there be equality of access to employment programs.

The CEC will therefore undertake to refer qualified women, Native people, disabled persons, and members of visible minorities.

For more information contact your local Canada Employment Centre.

2. JOB ENTRY

The ENTRY option of the Job Entry Program is designed to assist youth in their transition from school to work. Its purpose is to provide a real option for youth who are not post-secondary graduates - an option which combines on-the-job (on-site) training and off-the-job (off-site) training so that youth will have both the theoretical and practical experience to perform in real work settings.

ENTRY is intended to help bridge the gap between school and work, and to overcome the difficulty of not being able to get a job without experience and not being able to get experience without a job.

The RE-ENTRY option of the Job Entry Program is designed to assist women in their transition to work. Its purpose is to provide participants with an integrated combination of classroom or off-site training and on-site work experience and training. It will also provide participants with the skills to secure lasting employment or more specialized training.

The RE-ENTRY option is designed to assist women who are having difficulty making a successful transition to the labour market.

The SEVERELY EMPLOYMENT DISADVANTAGED (SED) option is designed to assist or encourage severely employment disadvantaged persons in making the transition to, or to participate effectively in, the labour market through training and work experience.

Eligibility

Entry coordinators are responsible for developing, implementing and managing an Entry project. Detailed Entry plans, developed by the coordinator will provide participants with integrated off and on-site training. Normally the plan will provide training for 16 to 52 full-time weeks (or the part-time equivalent) with the off-site portion constituting a minimum of 25 percent of the total program length.

Re-Entry coordinators have the same responsibilities for their Re-Entry projects as is the case for the Entry coordinators and their projects.

Entry and Re-Entry coordinators may be individuals, businesses, community organizations, industrial associations (including Chambers of Commerce and Boards of Trade), labour organizations, private educational institutions, consulting firms, federal, provincial and municipal governments and their institutions, ad hoc groups established for the purpose of acting as coordinators, training specialists or community groups. Re-Entry coordinators must also be knowledgeable in the development of employment related programs for women or have consulted with recognized experts in the field.

Businesses, organizations, individuals, groups, municipalities and school boards are eligible to become employers of severely employment disadvantaged projects.

Training Place Hosts:

Training place hosts for Entry/Re-Entry projects will provide productive, developmental training and work experience, including proper supervision and support for trainees at the place of business for the duration of on-site training. Hosts will cooperate with the Entry/Re-Entry Coordinator in a regular assessment of trainees.

Eligible training place hosts are businesses, organizations, individuals, federal departments, agencies, institutions, Crown corporations, provincial/territorial and municipal departments, agencies or institutions. Hosts should have been in business in Canada for at least one year.

Participants

Entry participants will be youth who:

- are unemployed or working part-time for not more than 25 hours per week,
- have reached the legal school leaving age,
- have been out of regular school system for at least three months,
- are not in receipt of a post-secondary degree or diploma,
- are legally entitled to work in Canada,
- are confirmed as eligible participants by a Canada Employment Centre.

Re-Entry participants are women who:

- require assistance in making the transition into the labour field,
- are unemployed or working part-time not more than 25 hours per week,
- are legally entitled to work in Canada.

Severely Employment Disadvantaged:

SED participants must be unemployed, be of the legal school leaving age and be facing a significant barrier in securing and maintaining continuing employment due to problematic work habits, attitudes and motivation problems, a serious lack of education or training, prolonged periods of institutionalization, functional illiteracy or a long history of drug or alcohol abuse.

Referrals of severely employment disadvantaged participants to projects must be done through Canada Employment Centres.

Training

The training will be multi-faceted, combining an adjustable mix of work experience, related practical training, generic work skills, specialized vocational training and training in a variety of related occupations.

For more information contact your local Canada Employment Centre.

3. WORKPLACE BASED TRAINING

Note: CEIC programs are undergoing a revision at the time this publication was prepared. Employers or clients are encouraged to contact their local Canada Employment Centre for more up to date information.

Objective:

To assist employers in training their staff. Assistance can be provided to retrain staff whose skills have been made redundant or are members of the four designated groups, or in training areas which have been recognized as priorities in the plans of the local Canada Employment Centre.

Eligibility

Eligible Skill Investment hosts include employers, groups, incorporated associations and self-employed. Federal, provincial and municipal governments and those agencies funded by tax revenues (e.g. school boards, police and fire departments), are not eligible.

Assistance

Financial assistance to train employees (current or newly hired).

Wage reimbursement:

- up to 60 percent of wages
- up to $7.50 per hour with a weekly maximum of $300 per participant

Training Costs:

- up to $20 per participant training hour
- Provisions for the disabled (up to $10,000)

4. LABOUR MARKET ADJUSTMENT GRANTS TRUST FUND

Assist workers to adjust to labour market changes by contributing to Training Trust Fund established by employee associations independently or jointly with employers for the purpose of assisting workers to obtain new skills in response to changing technology and markets.

Assistance

Year	Federal Contribution to Fund as percent of Employee and Employer Contributions	Maximum $
1st Year	50 percent of contribution	200,000
2nd Year	33 1/3 percent of contribution	100,000
3rd Year	33 1/3 percent of contributions	100,000
Total for 3 years		400,000

For more information contact your local Canada Employment Centre.

5. INNOVATIONS

The objective of the National Labour Market Innovations Program is: "to stimulate and support innovative labour market initiatives through pilot programs and projects, demonstration projects and developmental activities which will lead to the improved functioning of the labour market." Through research and testing of hypotheses using experimental designs, it is aimed at enabling the Government to try alternative labour market solutions on a small scale before launching national policies and programs.

Eligibility

Businesses, organizations, educational and training bodies, provincial/territorial institutions, municipalities, individuals, and those Crown Corporations that are not mainly funded through appropriations are eligible to be recipients of contributions under the National Labour Market Innovations Program.

Assistance

Innovations will normally share costs with project proponents and/or other agencies who may contribute either "in dollars" or "in kind". Only in exceptional cases will Innovations cover all costs. Innovations will only fund activities for a pilot, developmental or demonstration phase. The contribution from Innovations may be used for wages, legally required employee benefits, direct overhead, and other approved costs. Those costs may include: professional and special services; training and research consultants; preparation of the final report: travel and special services; training and research consultants; preparation of the final report; travel and accommodation; administration; rental or purchase of materials, supplies or equipment; or other costs directly associated with the project. Innovations will not contribute to costs that

would have been incurred if the proposed activities had not been supported.

Innovations may also contribute to capital equipment costs when such costs are clearly necessary to the proposed activity and not its sole objective, and when purchase of capital equipment is more cost-effective than leasing. These costs do not include building construction.

Duration

Proposals for duration involving activities that exceed one year may be approved in principle, but will be subject to annual review, and strictly limited to a maximum of three years.

For More Information Contact:

Phone: 426-4886

6. COMMUNITY FUTURES PROGRAM

The Community Futures Program is one of six programs that make up the Canadian Jobs Strategy. The program assists communities in adjusting to structural and economic change by planning for productive uses of the community labour force and maintaining and increasing local employment opportunities.

Selection of Communities

Under the Community Futures Program, a community is defined as a geographic area covering a self-contained labour market, normally outside metropolitan centres. Boundaries of a Community Futures community should fit as closely as possible with local boundaries that will foster local cooperation. They will not always coincide with existing local administrative boundaries (e.g. of a municipality or local government unit).

Eligibility

Communities must:

- be suffering from chronic or acute unemployment;
- have an unemployment rate which, in the opinion of program officials, is substantially greater than the provincial average, while lacking adequate mechanisms to address the problem; and
- normally be outside metropolitan areas and distance from more buoyant labour markets.

Assistance

In communities selected for inclusion in the program, the Community Futures Program provides support for Community Futures Committees. These committees are made up of representatives from relevant interest groups from within the community. They assess the communities' problems and design suitable remedies through a single-window approach for employment development and adjustment programs and services. In addition to determining which options under the Community Futures Program would best meet their respective communities' needs, the committees also advise on the implementation of other government programs that can supplement and support the initiatives of their communities and the private sector.

The following options under the Community Futures Program are available to be chosen by Community Futures Committees, in accordance with their overall plans:

(a) The Self-Employment Incentive option provides grants to individuals in Community Futures communities as benefits for one year, in compensation for Unemployment Insurance (UI) or welfare benefits that they would otherwise receive, so that they can establish their own businesses.

(b) The Business Development Centre option is available for the establishment of Business Development Centres in Community Futures communities. These centres assist in the establishment, expansion and stabilization of small businesses through the provision of an advisory service. On the basis of the Community Futures Committee's assessment of the community's capacity and the most appropriate mix of program options, a Business Development Centre may also administer an investment fund for use in assisting small businesses to become established or to expand.

(c) The Community Initiatives Fund is a special option available for the support of particularly worthwhile initiatives that have been identified by a Community Futures Committee as integral to the implementation of its strategy for the community, but that is unable to obtain funding from any other source. Financial cost-sharing is required for this option.

(d) The Relocation and Exploratory Assistance option provides assistance to individual workers or specified groups of workers in Community Futures communities to relocate, or to explore the possibility of relocating, where there are better employment opportunities.

(e) The Purchase of Training Courses option provides occupational training for individuals in Community Futures communities to acquire the skills needed in a changing economy and to increase their earning and employment potential.

For More Information Contact:

Manager, Community Futures & Adjustment
Employment and Immigration Canada
Metropolitan Place, 99 Wyse Road
P.O. Box 1350
Dartmouth, Nova Scotia
B2Y 4B9

Phone: 426-2766

INDUSTRIAL ADJUSTMENT SERVICE

The Industrial Adjustment Service encourages employers and employees to work together to bring labour industrial adjustments needed because of economic and technological change within an industry, plant or other enterprise. It can provide technical, consultative and financial aid to employers and employees to assist in the development of constructive solutions to employment adjustments problems.

Eligibility

Employers and their employees, and communities such as towns, counties and villages, where both employers and employees are represented on a Joint Consultative Committee, are eligible for this Service.

Assistance

Research and advance planning to determine the specific employment implications of coming change and the private and public adjustment measures that need to be taken;

Consultation between employers and employees to allow employees to take part, through their chosen representatives, in developing adjustment plans to meet their needs;

Coordination of private and public adjustment measures to ensure that the full range of government employment programs is available to complement private measures developed by employers and employees.

For More Information Contact:

Manager, Community Futures & Adjustments
Employment and Immigration Canada
Metropolitan Place, 99 Wyse Road
P.O. Box 1350
Dartmouth, Nova Scotia
B2Y 4B9

Phone: 426-2766

GRANTS-IN-LIEU OF TAXES

AIR CANADA

Air Canada is taxable as any other ratepayer and pays taxes in the usual manner based on municipal valuation at current tax rates.

CANADIAN BROADCASTING CORPORATION

(1) Grants-in-lieu of taxes will be made in respect to all Corporation-owned real property except:

- property leased by the Corporation;
- towers erected on, or equipment installed on or in, Corporation-owned real property;
- corporation-owned property leased to other parties; and
- corporation-owned staff residences.

(2) Grants will not be made in respect of:

- business taxes;
- levies or charges considered by the Corporation to be other than levies or charges relating to real property; and
- services provided to other properties in the municipality but not provided to the Corporation's property.

(3) Grants will be computed on the general and school assessment and tax rates set by the municipality, adjusted:

- as required by the exclusions specified in item 2 hereof; and
- to be, in the opinion of the Corporation, comparable to those levied on similar properties in the municipality.

(4) Taxes levied on the occupants of Corporation-owned staff residences are to be paid in full with payment to be made either by the occupant directly or by the Corporation. In the latter event, the full amount paid by the Corporation is to be recovered from the occupant.

For More Information Contact:

Richard Knowles
Maritime Regional Engineer
Canadian Broadcasting Corporation
P.O. Box 3000
Halifax, Nova Scotia
B3J 3E9
Phone: 420-4268

CANADIAN NATIONAL

The Canadian National pays grants-in-lieu of taxes on land and certain improvements in the cities, towns and rural municipalities of Nova Scotia where there is property eligible.

For More Information: Contact:

Mr. J. C. Redmond
Manager, Property Tax
Canadian National Railways
Real Estate Department
1234 Main Street
Moncton, New Brunswick
E1C 1H7

FEDERAL GOVERNMENT PROPERTIES

The property of the Government of Canada is exempt from taxation under the provisions of the Constitution Act, which at Section 125 of the Act states: "No Lands or Property belonging to Canada or any Province shall be liable to Taxation." This constitutional exemption is reflected in Section 3(a) of the Assessment Act.

The federal government makes payments in lieu of taxes with respect to many of its departmental properties, under the provisions of the Municipal Grants Act. Municipalities must apply for these grants, and the Act states specifically that no right to a grant is conferred by the Act. The Municipal Grants Act is administered by the Municipal Grants Division, Public Works Canada, Halifax, Nova Scotia, B3J 3C9.

Generally, grants are the equivalent of the taxes that would have been payable had the property been taxable, but there are exceptions to this principle. The assessment base is subject to similar privately-owned properties. The federal government does not pay grants in lieu of business occupancy or personal property taxes.

MUNICIPAL GRANTS ACT, 1980

In 1980 Parliament passed a new Municipal Grants Act and regulations which provided for a substantial enlargement and updating of the grants program, as well as changes in methods used for calculating grant amounts. As a result, nearly all federal lands and buildings became eligible for grants-in-lieu of taxes as of January 1, 1980. Some of the more important points to note are as follows:

Properties newly eligible for a 100 percent grant in 1980 include libraries, historic sites, historic parks, the Houses of Parliament, and reclaimed lands. In addition, national parks, museums, art galleries, concert halls and administrative and operational buildings on defence bases in rural areas become eligible for grants for the first time. Also properties located within the boundaries of a business improvement district are eligible for inclusion in grant claims for a special tax levy if applied to similarly classed taxable properties.

Frontage or area taxes is a term used for the first time in the 1980 Act, although grants-in-lieu of some such taxes have been paid for many years. The new Act does, however, remove restrictions against paying grants for non-capital maintenance services, for example, street-oiling provided by municipalities. Grant payments for such services - including water taxes - will be paid as part of the annual grant-in-lieu of municipal taxes. However, federal departments will continue to pay for the consumption of water, electricity, gas and other such items.

No preferential treatment for federal property is to be afforded except in very special circumstances. As of 1980, grants-in-lieu of municipal taxes are not to be based on a low or preferred municipal tax rate unless the federal property corresponds to a taxable property on which a low or preferred rate is paid.

Further, the federal government intends to eliminate virtually all service deductions from its calculations of the grant amounts except in the rare case where a municipality is either unable or unwilling to provide the same level of service to a federal property. An exception to the rule is schooling for dependent children of armed forces personnel at defence bases where the federal government either operates its own schools or has worked out alternative means of financing school services with a province or school board.

Properties still exempt from grant include Indian reserves, a few urban parklands and all federally-owned structures other than buildings. In addition, real property administered by a federal department and leased or occupied by a third party remains exempt from the grant, even when the third party itself is exempt from municipal property taxes. However, there are exceptions as follows for third party leased or occupied property, all of which are set out in the regulations.

Specifically, property under lease or occupied by a third party is eligible for grant, if owned by Her Majesty in right of Canada and leased or occupied:

- by an employee of Her Majesty or a member of the Canadian forces for domestic purposes;
- by a corporation included in Schedule III or IV of the MGA, 1980, if under the management, charge and direction of a department;
- where part of an acquisition and comprising 15 percent or more of the municipal area or value taxable property;
- immediately prior to acquisition, by a person who becomes taxable on acquisition by Her Majesty, until the term of his/her lease or occupation expires or is renegotiated;
- notwithstanding the above paragraph, if immediately prior to acquisition the property was specially assessed for frontage or area tax with respect to a local improvement, without reference the term of the lease;
- by (a) an Indian as defined in the Indian Act or an Inuit,
  (b) when used primarily by that person for residential or farming purposes and
  (c) when not forming part of an Indian Reserve;
- in Canada by a member of a visiting force for residential or military purposes;
- by a foreign government or head of a diplomatic mission of a foreign government and used as
  (a) Chancery offices of Diplomatic mission, or
  (b) official residence of head of Diplomatic mission of foreign government;

- by foreign government and used as

    (a) chancery or offices of a consular post or trade commission, or

    (b) official residence of head of consular post or trade commission of that government;

- by an international organization and used as

    (a) the chancery or offices, or

    (b) official residence of the head of a mission of that international organization; and

- by the National Arts Centre Corporation.

Property of Her Majesty leased to a corporation listed under Schedule III or IV of the Act, and under the management, charge and direction of such corporation, is to be included for grant purposes if occupied by a department.

Real Property occupied or used by a Minister of the Crown, and administered and controlled by a province is to be included for grant purposes.

The Cape Breton Development Corporation with respect to property occupied by MOT for purposes of the Canadian Coast Guard College is to be included for grant purposes.

New regulations for Crown corporations have applied to the grants-in-lieu of taxes paid directly by federal Crown corporations since January 1, 1981. In general, the grants on corporation property must be paid on the same basis as grants on federal departmental property.

<u>For More Information Contact</u>:

Mr. G. Beaton
Manager, Municipal Grants
Public Works Canada
Atlantic Region
P.O. Box 2247
Halifax, Nova Scotia
B3J 3C9

Phone: 426-6834

HEALTH AND WELFARE CANADA

In all cases, municipalities should consult with the appropriate provincial government department (Health, Social Services or Education) before communicating directly with the Department of National Health and Welfare.

NATIONAL HEALTH RESEARCH AND DEVELOPMENT PROGRAM

In order to stimulate and support health research, demonstration and research training projects of national interest, grants may be made available to support certain research programs undertaken by, among others, local health agencies. These programs include demonstration projects; innovative service projects; preliminary development projects; special health care programs; prevention of disease, disability and death; and community-base studies. Any interested municipality should contact the Department of Health, Halifax.

For More Information Contact:

Administrator, Community Health Services
Nova Scotia Department of Health
P.O. Box 488
Halifax, Nova Scotia B3J 2R8

Phone: 424-8694

NATIONAL WELFARE GRANTS

National Welfare Grants (NWG) is a research and development program within the Social Service Programs Branch of Health and Welfare Canada. It provides project contributions funds to non-profit organizations to address priority social welfare issues which contribute significantly to the social well-being of Canadians.

Current priorities include:

- Critical Trends and Issues Affecting Social policy and Service Delivery
- Social Service Issues Affecting Immigrants and Refugees
- Community Economic Development
- Child and Family Poverty
- Social Service Issues Affecting Aboriginal People
- Social Service Issues affecting persons living with AIDS, their friends and families

In addition, the Program provides grants to assist national voluntary social service organizations with the costs of operating national offices and in carrying this out, strengthen the capacity of these organizations to address the needs of their target populations. Local, regional or provincial organizations are not eligible for such grants.

Any non-profit organization may apply for contribution project funding which supports specific research projects in line with NWG's selected priorities.

Direct general inquires and requests for applications to:

Director
National Welfare Grants Division
Health and Welfare Canada
Tunney's Pasture
Ottawa, Ontario
K1A 1B5

Telephone: (613) 957-2895
Fax: (613) 954-1821

INDIAN AND NORTHERN AFFAIRS

CAPITAL COSTS OF SCHOOLS SERVING INDIAN STUDENTS

The Department of Indian and Northern Affairs, through the Indian and Inuit Affairs Program, provides some capital assistance, through tuition agreements, for schools that serve a significant number of Indian children.

The legal authority of the Minister of Indian and Northern Affairs to enter into agreements with provincial and local school authorities for the education of Indian children is defined in the Indian Act, Section 114(1), invoked in submissions to the Governor in Council for authority to make capital contributions for the construction of provincial schools, for the payment of tuition fees, and in developing agreements with school boards.

Section 114(1) states:

The Governor in Council may authorize the Minister, in accordance with this Act, to enter into agreements on behalf of Her Majesty for the education in accordance with this Act of Indian children, with

- the government of a province,
- a public or separate school board, and
- a religious or charitable organization.

Agreements may provide for the pro rate cost-sharing of school accommodation and the operational costs of providing education for Indian pupils attending provincial schools for whom the Minister of Indian and Northern Affairs has responsibility.

In actual practice Indian and Inuit Affairs provides allocations to First Nation Governments so that they may enter into agreements for the provision of education services. These services are in accordance with the Indian Act, limited to residents on reserve land.

For More Information Contact:

Mr. Gerald Kerr
Regional Director General
Indian and Inuit Affairs
Atlantic Region
P.O. Box 160
Amherst, Nova Scotia
B4H 3Z3

Phone: 667-3818

DEPARTMENT OF NATIONAL DEFENCE

CAPITAL CONTRIBUTIONS FOR CONSTRUCTION PROJECTS

Capital contributions may be made by the Department of National Defence to provincial or municipal agencies responsible for providing municipal services to National Defence establishments. The intent of the contribution is to assist in the construction of works and facilities that are required for the effective and safe operation of a Department of National Defence facility and which are in excess of those normally provided by the agency. Typical projects are road safety improvements, the connection of a Base or Station to a regional/municipal water or sewer system, the development of a regional waste disposal site, or the development of community recreational facilities such as a skating rink or swimming pool where appropriate.

The projects are funded on the basis of cost-sharing agreements, with the Department's portion expressed as a percentage of the total cost of the project. Payments are made directly to the municipality responsible for the construction project in accordance with the terms of the related agreement.

PURCHASE OR SALE OF UTILITIES

The Department may purchase from municipalities and provincial utility suppliers, the utilities and services required for the operation of departmental facilities. In other cases, in areas where no other source of supply of utilities is available, the Department may provide services such as water supply or sewage treatment to adjoining municipalities on a cost recovery basis.

Utilities and services (water, sewage, electricity, gas, and other similar miscellaneous services) are purchased in accordance with a formal contract or agreement which is subject to normal review as to rate and terms. Payment for purchases, and claims for utilities and services provided, are made directly between the municipality or public utility commission and the Canadian Forces Base or Station concerned.

For More Information Contact:

Base/Station Construction
Engineering Officer at the
Canadian Forces Base or Station concerned,

or

Lieutenant Colonel J.R.P. Bernier
Municipal Services Manager
Directorate of Utilities and Municipal Services
National Defence Headquarters
MGen George R. Pearkes Building
Ottawa, Ontario
K1A OK2

Phone: (613) 996-8375

REVENUE CANADA

MUNICIPAL REBATES FOR THE GOODS AND SERVICES TAX (GST)

Under specified conditions a municipality may claim a rebate at a prescribed rate for the GST paid on purchases of taxable and tax-exempt goods and services. Revenue Canada administers the rebate program under the provisions of the Excise Tax Act.

For More Information Contact:

Dave Gin
Enquiries Officer
Nova Scotia District
Excise, Atlantic Region
P.O. Box 2900
Halifax, Nova Scotia
B3L 4N5

Phone: 1-800-565-9111

ROYAL CANADIAN MOUNTED POLICE

NATIONAL POLICE SERVICES PROGRAMS

The Canadian Police Information Centre (CPIC) system, part of the National Police Services Programs, provides a computer-based central repository for information on stolen vehicles, license plates and parts, vehicles used in the commission of a crime, abandoned or operated by a wanted person, wanted, charged and paroled persons. The information is sorted and retrieved by police agencies using terminals connected to a main frame computer via telecommunications lines from coast to coast.

The costs of the CPIC system are borne almost entirely by the Federal Government. The shared costs between the Provinces, municipalities and the Federal Government include only the rental of the communication lines from the provincial data switcher to the police agency offices and the rental of their terminals.

In those cases where an agreement for policing exists between the Federal Government and a Province or municipality, the percentage paid for CPIC services is the same rate that is paid for policing services.

A number of other services under National Police Services Programs such as the National Fingerprinting Program, Registration of Firearms, the Maritime Crime Detection Laboratories at Halifax, Nova Scotia and Sackville, New Brunswick, are available to accredited municipal police forces on a similar basis.

POLICE SERVICES UNDER CONTRACT

The Royal Canadian Mounted Police provides law enforcement services to Provinces and municipalities that have requested these services. A request for policing services must be approved by the Federal Solicitor General and by provincial or municipal authorities.

Under municipal and provincial policing agreements, the Federal Government agrees to share with the provincial and municipal authorities the cost of providing law enforcement services. The calculation of the total cost to be shared by the Federal, Provincial and Municipal Governments is determined through a direct costing formula which identifies the cost of policing in the Province during the previous fiscal year and applies these costs with adjustments for inflation, increases/decreases in establishment, etc. to the current billings. Billings to Provinces and municipalities are on a quarterly basis and are for services provided during the previous three month period.

For More Information Contact:

N.C.O. In charge.
H. Division
Planning Section
P.O. Box 2286
Halifax, Nova Scotia B3J 3E1

Phone: 426-4882

OTHER ASSISTANCE

MARITIME TELEGRAPH AND TELEPHONE (MT&T)

Under the provisions of the Maritime Telegraph and Telephone Company Act, cities, towns and municipalities are entitled to a payment by the company equal to four percent of the gross subscribers exchange services revenue generated in the municipal unit. The payment is in lieu of all taxes and assessment on the company's power lines, power poles, towers, cables, wires, conductors, conduits, main plants and other improvements and the income of the company.

The Company's other property is subject to the provisions of the Assessment Act.

For More Information Contact:

J. W. Macleod
Taxation Department
Maritime Telegraph & Telephone
P.O. Box 880
Halifax, Nova Scotia
B3J 2W3

Phone: 421-4780